

**GRAND RIVER PREPARATORY HIGH SCHOOL**

*Board Meeting Minutes*

*Wednesday, May 16th, 2019 at 4:00 p.m.*

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Meeting held at:  
Grand River Preparatory High School  
650 52<sup>nd</sup> Street, SE  
Grand Rapids, MI 49548

BOARD OF DIRECTORS:                              PRESENT      UNABLE TO ATTEND      TERM EXPIRATIONS

John Booy – Vice President		X	June 30, 2020
Andrew DeVries – President	X		June 30, 2021
Dr. David Hebert - Director	X		June 30, 2021
Patti Zehr – Secretary-Treasurer	X		June 30, 2020

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Laura Kaleefey – Controller, PrepNet
- 3) Sean McAnally – Board Representative, PrepNet
- 4) Aaron Romoslowski – Assistant Principal
- 5) Koree Woodward – Principal, Grand River Prep

1. CALL TO ORDER

Mr. DeVries called the meeting to order at 4:00 p.m. for informational purposes until quorum was obtained with the arrival of Dr. Hebert at 4:30 p.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

Once a quorum was met, a motion was made by Dr. Hebert and supported by Ms. Zehr to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. MANAGEMENT REPORTS

Ms. Woodward and Mr. Romoslowski delivered the School Leadership Report.

Mr. McAnally explained the 2017-18 Accountability Index Report and answered questions from the Board.

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The Board reviewed the Board Funds Report.

Ms. Kaleefey commented on the monthly financials and invoices.

5. COMMENTS BY AUTHORIZER

Mr. DeVries relayed comments by Ms. Edwards-Cannon, who could not attend the meeting.

6. ANNUAL ORGANIZATIONAL MEETING

The Board reviewed and discussed the annual organizational items resolution.

A motion was made by Dr. Hebert and supported by Ms. Zehr to approve the Annual Organizational Items Resolution with the following designations:

- Board Officers comprised of Mr. DeVries as President, Mr. Booy as Vice President, Dr. Hebert as Treasurer, and Ms. Zehr as Secretary;
- The Board Treasurer as the Chief Administrative Officer (CAO) and the Chief Financial Officer of PrepNet as the agent of the CAO;
- The Discipline Appeal Committee comprised of Ms. Zehr and Mr. Booy to hear and act on due process appeals for long-term suspension and expulsion per the Parent and Student Handbook;
- The PrepNet Board Representative as the school's FOIA Officer;
- Candace Sorensen as Board Legal Counsel;
- Jason Pater as the school's AHERA Contact; and
- The Principal as the Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously.

7. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Dr. Hebert and supported by Ms. Zehr to suspend the regular Board meeting and call the Budget Hearing to order. The motion was approved unanimously and the Budget Hearing was called to order at 4:30 p.m.

b. 2019-20 Preliminary Budget Discussion

Ms. Kaleefey presented the 2019-20 preliminary budget and answered questions from the Board.

c. Public Comment on 2019-20 Preliminary Budget

There was no public comment on the 2019-20 preliminary budget.

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d. Close the Budget Hearing

A motion was made by Dr. Hebert and supported by Ms. Zehr to adjourn the Budget Hearing and resume the regular Board Meeting. The motion was approved unanimously and the Budget Hearing was adjourned at 4:37 p.m.

8. DISCUSSION ITEMS

a. 2018-19 Final Amended Budget

Ms. Kaleefey presented the 2018-19 final amended budget and answered questions from the Board.

b. 2019-20 Parent and Student Handbook

The Board reviewed the proposed revisions to the 2019-20 Parent and Student Handbook.

Mr. McAnally noted a typo pointed out by a Board member.

9. ACTION ITEMS

A motion was made by Ms. Zehr and supported by Dr. Hebert to:

- Approve the March 20, 2019 Board Meeting Minutes as presented;
- Approve the 2019-20 Parent and Student Handbook as discussed;
- Approve the 2018-19 Michigan General Appropriations Act (2018-19 Amended Budget) as presented;
- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Preliminary Budget) as presented; and
- Approve the Board President to sign the Audit Engagement Letter

The motion was approved unanimously.

10. PUBLIC COMMENT

There were no public comments.

11. BOARD COMMENTS

There were no Board comments.

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12. ADJOURNMENT

A motion was made by Dr. Hebert and supported by Ms. Zehr to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 4:40 p.m.

The undersigned duly qualified and acting Secretary of the Board of Directors of the Academy, hereby certifies that the foregoing is a true and complete copy of the Minutes adopted by the Board at a regular meeting held on the date noted above, and certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

**OFFICER OF THE BOARD**

**SIGNATURE**

*Patti M. Gehr*

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