

*GRAND RIVER PREPARATORY HIGH SCHOOL
Board Meeting Minutes
Thursday, May 17th, 2018 at 4:00 p.m.*

4. MANAGEMENT REPORTS

a. School Leadership Report

Mr. Romoslawski provided an update on the School Improvement Plan, noting the SIP would be reviewed in detail at the next meeting.

Ms. Woodward shared recent highlights and stated there were no staff updates. She noted the recent recognition of the school in the *U.S. News & World Report's* Best High Schools 2018 ranking (#4) and provided a senior update including \$5.5 in cumulative merit-based scholarships earned, and one senior who was accepted to Harvard University on a full scholarship.

Mr. Romoslawski reviewed the school culture and discipline report.

b. Board Funds Report

Ms. Woodward provided an update on the Board Fund Report and answered questions from the Board.

c. 3rd Quarter Financials & Invoices

The Board reviewed the 3rd quarter financials and invoices and Ms. Kaleefey answered questions from the Board.

d. 2017-18 Final Amended Budget

Ms. Kaleefey reviewed the rationale for a final amended budget each year and answered questions from the Board.

5. COMMENTS BY AUTHORIZER

Ms. Edwards-Cannon administered the Oath of Office to Mr. DeVries for a three-year term.

She provided an update on happenings at the GVSU Charter Schools Office, including four new school openings in the fall of 2018.

She reviewed the recent Board Reception event and encouraged the Board members to attend the upcoming golf outing event.

6. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Mr. DeVries and supported by Ms. Maxson to suspend the regular Board meeting and call the Budget Hearing to order. The motion was approved unanimously and the Budget Hearing was called to order at 4:27 p.m.

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b. 2018-19 Preliminary Budget Discussion

Mr. Johnson asked Ms. Kaleefey to present the proposed 2018-19 preliminary budget. She stated the per-pupil funding and total enrollment estimates in the budget, and noted salary raises and cost inflation factors are included in the proposed expenses.

c. Public Comment on 2018-19 Preliminary Budget

There was no public comment on the 2018-19 preliminary budget.

d. Close the Budget Hearing

A motion was made by Mr. DeVries and supported by Ms. Maxson to adjourn the Budget Hearing and resume the regular Board meeting. The motion was approved unanimously and the Budget Hearing was adjourned at 4:34 p.m.

7. ANNUAL ORGANIZATIONAL MEETING

The Board discussed the annual designations and appointments.

The Board discussed the reappointment of the Board's legal counsel. Mr. DeVries noted that there is a degree of dysfunction between Board legal counsel and school administration, especially on student discipline matters. He asked PrepNet to provide a copy of the current engagement letter.

Mr. DeVries appointed Ms. Maxson and Mr. Johnson as a committee to meet with Board legal counsel and the school administration team to review expectations and roles going forward, and to review other legal service options and engagement agreements.

A motion was made by Mr. Booy and supported by Ms. Zehr to:

- Approve Board Officers comprised of Mr. DeVries as President, Mr. Booy as Vice President, Mr. Johnson as Treasurer, and Ms. Zehr as Secretary;
- Appoint the Board Treasurer as the school's Chief Administrative Office (CAO) and the Chief Financial Officer (CFO) of PrepNet as the agent of the CAO to assist the CAO with the performance of the CAO's duties under the Budgeting and Accounting Act;
- Designate Mr. Johnson and Ms. Zehr as the Discipline Appeal Committee for the 2018-19 school year to hear and act on due process appeals for long-term suspensions and expulsions per the Parent-Student Handbook;
- Designate Mr. McAnally as the school's Freedom of Information Act (FOIA) Officer responsible for the receipt and processing of requests for public records under FOIA;
- Table the appointment of CS3 Law as the Board's legal counsel for the 2018-19 school year;
- Designate Jason Pater as the school's AHERA Contact; and
- Designate the Principal as the school's Title VI, Title IX, and Section 504 Coordinator.

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The motion was approved unanimously.

8. DISCUSSION ITEMS

a. 2018-19 Parent and Student Handbook

The Board reviewed and discussed the proposed changes to the Parent and Student Handbook for the 2018-19 school year.

b. Board Vacancy

Mr. DeVries introduced Dr. Hebert, who shared his background and desire to fill the upcoming vacancy on the Board. He answered questions from the Board.

c. GVSU Board Training

Ms. Edwards-Cannon stated two members each completing online training would meet the requirement for the GVSU Academic Grant. Ms. Zehr and Mr. Johnson volunteered to undergo the online training.

9. ACTION ITEMS

A motion was made by Mr. Booy and supported by Ms. Zehr to:

- Approve the March 15, 2018 Board Meeting Minutes as presented;
- Approve the 2018-19 Parent and Student Handbook as presented;
- Approve the 2017-18 Michigan General Appropriations Act (2017-18 Amended Budget) as presented;
- Approve the 2018-19 Michigan General Appropriations Act (2018-19 Preliminary Budget) as presented;
- Nominate Dr. David Hebert for appointment to the Board of Directors; and
- Approve the Board President to sign the Audit Engagement Letter

The motion was approved unanimously.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment on agenda items.

11. BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

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OFFICER OF THE BOARD

SIGNATURE


