



Emergency Drill Log – State of Michigan

School Name: Grand River Prep

School Year: 2015-2016

First Day of School: 9/8/15

Last Day of School: 6/16/16

Fire Drills – Five per year; three by December 1st; two in spring semester; reasonable time between drills

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Weather conditions	Time to complete evacuation	Staff Initials
Dec. 1st	9/17	9/17/15	9:10A	Alarm	Sunny & 63°F	8min	KRW
Dec. 1st	10/15	10/15/15	1:31P	Alarm	Sunny & 60°F	5min	KRW
Dec. 1st	11/19	11/19/15	1:37P	Alarm	Sunny & 45°F	5min	KRW
2 nd Sem.	4/21	4/21/16	1:50	Alarm	Overcast 60°F	4m 30s	ATK
2 nd Sem.	5/26/26	6/2/16	1:40	Alarm	Sunny 70°	4m	ATK

Tornado Drills – Two per year; one by December 1st; one in March

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Weather conditions	Time to complete evacuation	Staff Initials
Dec. 1st	10/22	11/4	9:00A	PA	clear	3min 46s	KRW
March 31st	3/24	3/24	10:21	PA	Rain	2:55sec	ATK

Lockdown Drills – Three per year; one by December 1st; one after January 1st; one during passing time; one with coordination of local law enforcement

Deadline	Scheduled Date	Actual Date	Time	Notification Method Used	Time to complete drill	Staff Initials	Law Enforcement Signature
Dec. 1st	11/12	10/13/15	9:35A	PA	20min	KRW	
June 1st*	1/7	1/7/16	9:00A	PA	25m	ATK	
June 1st	2/24	2/24/16	9:11	PA	15m	ATK	

* Not before January 1st

****Cooperation with local authorities is recommended for all drill types.****

Certification of Completion (sign at end of year)

Signature of Staff Member Responsible for Drills: