

*GRAND RIVER PREPARATORY HIGH SCHOOL  
Board Meeting Minutes  
Thursday, May 19th, 2016 at 4:00 p.m.*

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Meeting held at:  
Grand River Preparatory High School  
650 52<sup>nd</sup> Street, SE  
Grand Rapids, MI 49548

BOARD OF DIRECTORS:    PRESENT      UNABLE TO ATTEND      TERM EXPIRATIONS

John Booy – Vice President-Treasurer	X		June 30, 2017
Pamela Cuthbertson – Secretary		X	June 30, 2018
Andrew DeVries – President	X		June 30, 2018
Sydeon Harvey – Director		X	June 30, 2016
Patti Zehr – Director	X		June 30, 2017

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Sean McAnally – Board Representative, PrepNet
- 3) Randy Remenap – Field Representative, GVSU
- 4) Aaron Romoslawski – Assistant Principal, Grand River Prep
- 5) Koree Woodward – Principal, Grand River Prep

1. CALL TO ORDER

Mr. DeVries called the meeting to order at 4:00 p.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken. A motion was made by Ms. Zehr and supported by Mr. Booy to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

- a. Board Correspondence  
There was no Board Correspondence to review.
- b. Public Comment on Agenda Items  
There were no public comments on agenda items.

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4. MANAGEMENT REPORT

a. School Leadership Report

Ms. Woodward provided an enrollment update for the current and upcoming year, stating enrollment is anticipated to be higher next year, with a full 9<sup>th</sup> grade class. She shared some recent and ongoing enrollment and marketing events that have continued to generate interest in Grand River Prep and engage prospective and applied families. Ms. Woodward answered questions from the Board about marketing among the NHA matriculating schools, and about cohort attrition.

Ms. Woodward summarized Recapture Academy, which concluded in late March and was very successful in empowering students to take on a 7<sup>th</sup> course online after school to make up lost credit toward graduation.

She relayed a story from a classroom that exemplified May's moral focus virtue of Integrity.

Mr. Romoslawski presented the draft 2016-17 School Improvement Plan Goals & Objectives, and answered questions from the Board.

b. Board Funds Report

The Board reviewed Board Funds activity through April.

The Board discussed a request from Ms. Woodward to sell or donate a piece of equipment purchased with GVSU Academic Grant funds in a previous school year that is no longer needed. The Board granted the request.

5. COMMENTS BY AUTHORIZER

Mr. Remenap reminded the Board of the upcoming Tiger's Game event on June 5<sup>th</sup> and Golf Outing event on June 23<sup>rd</sup>.

6. ANNUAL ORGANIZATIONAL MEETING

a. Annual Organizational Appointments and Designations

The Board discussed the slate of Board Officers, as well as the other annual designations and appointments.

b. Approval of the Annual Organizational Items Resolution

A motion was made by Ms. Zehr and supported by Mr. Booy to approve the Annual Organizational Items Resolution as discussed:

- Mr. DeVries as Board President, Mr. Booy as Vice President, Ms. Zehr as Treasurer, and Ms. Cuthbertson as Secretary;
- The Board Treasurer as the school's Chief Administrative Office (CAO) and the PrepNet Chief Financial Officer as the agent of the CAO;

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- The PrepNet Board Representative as the school's Freedom of Information Act (FOIA) Officer;
  - Candace Sorensen as Board Legal Counsel;
  - Jason Pater as the school's AHERA Contact; and
  - The Principal as the school's Title IV, Title IX, and Section 504 Coordinator.
- The motion was approved unanimously.

### 7. DISCUSSION ITEMS

a. 3<sup>rd</sup> Quarter Financial Statements & Invoices

The Board reviewed the 3<sup>rd</sup> Quarter Financial Statements and Invoices.

b. 2016-17 School Calendar

Mr. McAnally presented the 2016-17 School Calendar, stating the calendar adds three instructional days compared to the current year, to comply with the new minimum requirement of 180 school days. Mr. Angerer noted that every effort was made to coordinate the calendar with the NHA matriculating schools to minimize logistical challenges for families with students in a K-8 school and Grand River Prep. He also noted that the quarterly all-teacher curriculum meetings are going from after-school to in the afternoon of half days in the proposed calendar.

c. 2016-17 Parent and Student Handbook

The Board reviewed the proposed 2016-17 Parent and Student Handbook. Mr. McAnally presented the proposed changes, including revisions to the Parent Involvement Policy and Right to Know sections as drafted by Board Legal Counsel prior to the meeting. Ms. Woodward and Mr. Romoslawski responded to questions from the Board about how the leadership team implements certain policies in the Handbook.

d. 2015-16 Final Amended Budget

The Board reviewed the 2015-16 Final Amended Budget. Mr. McAnally explained that, to comply with the Michigan Budget Act, the budget must be adjusted where anticipated expenditures in a given line item may exceed ten percent of the line item budget.

e. 2016-17 E-Rate Letter of Agency and CIPA Compliance

Mr. McAnally explained the need for the Board's annual approval of the school's participation in the e-rate consortium for discounted phone and Internet service for the school.

f. 2016-17 MHSAA Membership Resolution

Ms. Woodward presented the Board with the annual MHSAA Membership Resolution.

g. Revised Parent Involvement Policy

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The Board reviewed proposed revisions to the Parent Involvement Policy as drafted by Board Legal Counsel. Mr. McAnally explained that Ms. Sorensen drafted the revisions to align with updated language in the Every Student Succeeds Act of 2015, which begins implementation in the 2016-17 school year and fully by 2017-18.

### 8. BUDGET HEARING

#### a. CAO Open the Budget Hearing

The CAO opened the Budget Hearing at 5:04 p.m.

#### b. 2016-17 Proposed Budget Discussion

Mr. McAnally and Mr. Angerer presented the proposed 2016-17 Preliminary Budget, including the enrollment and per-pupil funding assumptions underlying the budget figures. The Board discussed the proposed budget.

#### c. Public Comment on 2016-17 Proposed Budget

There were no public comments on the 2016-17 Preliminary Budget

#### d. Close the Budget Hearing

The CAO adjourned the Budget Hearing at 5:09 p.m.

### 9. ACTION ITEMS

#### Approval of the March 17, 2016 Board Meeting Minutes

A motion was made by Ms. Zehr and supported by Mr. Booy to approve the March 17, 2016 Board Meeting Minutes as presented. The motion was approved unanimously.

A motion was made by Mr. Booy and supported by Ms. Zehr to:

- Approve the 2016-17 School Calendar as presented;
- Approve the 2016-17 Parent and Student Handbook as presented;
- Approve the Michigan General Appropriations Act (2015-16 Final Amended Budget) as presented;
- Approve the Michigan General Appropriations Act (2016-17 Preliminary Budget) as presented;
- Approve the 2016-17 E-Rate Letter of Agency and CIPA Compliance as presented;
- Approve the 2016-17 MHSAA Membership Resolution as presented;
- Approve the Board President to sign the Audit Engagement Letter; and
- Approve the Parent & Family Engagement Policy (Revised Parent Involvement Policy) as presented.

The motion was approved unanimously.

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10. BOARD COMMENTS

Ms. Zehr commented on the importance of all Board members attending each meeting, and the Board discussed the issue.

Mr. DeVries shared with the Board that Mr. Harvey's job now takes him to and from Muskegon each day and has stated the difficulty this poses for his future participation on the Board. Mr. DeVries would be reaching out to Mr. Harvey regarding his future plans.

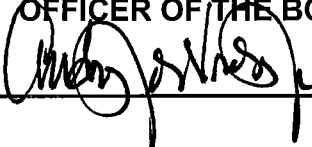
Mr. Romoslowski responded to a question from the Board about the recent draft guidance from the State Department of Education, as well as the United States Department of Education, on transgender student access to school facilities such as locker rooms, bathrooms, etc. by stating the school's processes comply with existing law and practice, and allow for the protection of privacy rights and freedom from harassment for all parties.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

12. ADJOURNMENT

The meeting was adjourned at 5:19 p.m.

OFFICER OF THE BOARD  
SIGNATURE 

**Next Meeting:**  
Thursday, June 16, 2016 at 4:00 p.m.